

# VCE SAC date amendment application



Name \_\_\_\_\_

Subject \_\_\_\_\_

Current date of the SAC \_\_\_\_\_

Please tick the appropriate box(es)-*as per the VCE handbook p.6*

<input type="checkbox"/>	More than <b>200 minutes</b> of SACs on the day
<input type="checkbox"/>	More than <b>five</b> assessment tasks for the school week, (Monday-Friday)
<input type="checkbox"/>	<b>Exceptional</b> circumstances

Explain why you have ticked the above box(es) *e.g. list the other SACs on the day.*

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### CLASSROOM TEACHER MEETING

Date: \_\_\_\_\_

New agreed SAC date (must be within the same school week) \_\_\_\_\_

Classroom teacher signature \_\_\_\_\_

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### LEARNING LEADER MEETING

Date: \_\_\_\_\_

You must meet with your Learning Leader **at least three days** before the SAC date .

### **Approved Yes/No**

If no please explain below:

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Learning Leader's signature \_\_\_\_\_

*The Learning Leader will keep the application and inform the classroom teacher of the outcome.*