



VCE SAC Date Amendment Application

Name _____ Subject _____

Current date of the SAC _____

Please tick the appropriate box(es) to explain the reason you are applying for an amendment:

	More than 200 minutes of SACs on the day
	More than five assessment tasks for the school week, (Monday-Friday)
	Exceptional circumstances

Explain why you have ticked the above box(es) *e.g. list the other SACs on the day.*

CLASSROOM TEACHER MEETING Date: _____

New agreed SAC date (must be within the same school week) _____

Classroom teacher signature _____

.....

.....**TEAM LEADER MEETING** Date: _____

You must meet with your Team Leader **at least three days** before the SAC date.

Approved: Yes/No

If no please explain below:

Team Leader's signature _____

The Team Leader will keep the application and inform the classroom teacher of the outcome.